

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT

Board of Education

Regular Board Meeting

Cambridge Middle School — 5:00 P.M.

March 16, 2023

The Cambridge City School Board of Education met in Regular Session at 5:00 p.m. at Cambridge Middle School on Thursday, March 16, 2023.

A. PRESIDENT'S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho
Mr. Dave Gray
Ms. Amy Kissinger
Mr. Ron Miller
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the Board to invite public participation in its meetings. However, to promote the efficient conduct of the Board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.

3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda
RECEPTION OF VISITORS.

Ms. Shenna Baily addressed the Board extending her support of the current Cheerleader Advisor.

Middle School Presentation

Mr. Hayes presented to Kellie Spratt with the CORAS Middle School Teacher of the Year.

The Board performed a walk-thru of the building and received exciting presentations from Ms. Angie Hannon's STEM Program; Ms. Tamara Gibson's Career Exploration Program and Ms. Alexe Nicholas's Science and Greenhouse Program.

REQUEST EXECUTIVE SESSION

Purpose: Compensation of Public Employees

Time: 6:12 p.m.

Motion and Roll Call

Resolution FY2023-069 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to adjourn to Executive Session.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

Exited Executive Session: 7:09 p.m.

C. ADOPTION OF AGENDA with changes and Addendum

Under Personnel Section; item 5 - changing 2024 to 2023 and removed item 15; Under Board Recommendation; item 2 – replacing the word real with personal.

Motion and Roll Call

Resolution FY2023-070 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to approve the Agenda with changes and Addendum.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

D. COMMUNICATIONS

No Communications

E. ADMINISTRATIVE COMMENTS

No Administrative Comments

F. OLD BUSINESS

No Old Business

G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended February 28, 2023.

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

February 20, 2023 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

2/2/2023 \$500.00 Class of 2023 Anonymous

4. The Treasurer recommends the board authorize the Treasurer or his designee to enter into a three-year preventive maintenance agreement with Schindler Elevator Corporation from March 1, 2023 - February 28, 2026.

5. The Treasurer recommends the Board of Education approve and accept the annual Single Audit of the District's financial records for the Fiscal Year ended June 30, 2022 as prepared by the Audit of State's Office and waive a formal exit meeting

Motion and Roll Call

Resolution FY2023-071 On a motion by Mr. Gray and seconded by Mr. Evancho, the Board moved to approve items 1-5.

Roll Call: Mr. Gray, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

H. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. CONTINUED PARTICIPATION IN OPEN ENROLLMENT

Approve the continued participation of the Inter-district, Policy 5113 Open Enrollment Program in Cambridge City School district for the 2023-2024 school year.

2. RESOLUTION

Approve to enter into a College Credit Plus (CCP) agreement for the 2023-2024 school year with Muskingum University.

3. RESOLUTION

WHEREAS, the major purpose of the META Purchasing Cooperative is to assist Member districts in providing improved and expanded services for the students they serve; and,

WHEREAS, this purpose is pursued through a cooperative effort between META Solutions and the Member district in the areas of purchasing and needed services in a variety of commodity types; and,

WHEREAS, the Cambridge City School District Agency/Organization may be able to realize significant savings of staff time and dollars through such membership;

BE IT THEREFORE RESOLVED that the Cambridge City School Board of Education/Board of Directors become a Member of the META Purchasing Cooperative effective March 16, 2023.

4. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Assistant Baseball Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Baseball Coach for the 2022 - 2023 school year Austin Campbell. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Middle School Girls Track Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Middle School Girls Track Coach (1/3 of 2 stipends) for the 2022 - 2023 school year Bryan Craft. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

6. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Boys Track Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Assistant Boys Track Coach (½ stipend)** for the 2022 - 2023 school year **Tim Fox**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

7. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Boys Track Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Boys Track Coach (½ stipend for the 2022 - 2023 school year Isaiah Abel Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

8. **OUT OF STATE FIELD TRIP – WEST LIBERTY UNIVERSITY**

Approve an out of state field trip to West Liberty University for the Career Navigation class. The trip will be 4/19/23 to be transported by school van or bus. TBD by number of students attending.

9. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Head Volleyball Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Head Volleyball Coach for the 2023 - 2024 school year Lyndsey Hummell Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

Motion and Roll Call

Resolution FY2023-072 On a motion by Ms. Kissinger and seconded by Mr. Gray, the Board moved to approve items 1-9.

Roll Call: Ms. Kissinger, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

PERSONNEL

Classified

1. **RESIGNATION**
Approve the resignation of Waylon Mohler Head Mechanic effective February 24, 2023.

2. **SUBSTITUTE CUSTODIAN**
Approve the following as a substitute custodian on an as needed basis **pending the appropriate paperwork.**

Haley Ditto (effective 3-1-23)

3. **HEAD MECHANIC**
Approve Eric Vansickle as Head Mechanic at the bus garage for 3 hours per day, part-time, 260 days per year to be paid starting on step #20 of the per the negotiated agreement effective March 6, 2023.

4. **REGULAR COOK/PRIMARY**
Approve the following as a regular cook at CPS for 3 hours per day to be paid per the negotiated agreement effective February 27, 2023.

Leah Maleski

5. **BUILDING CUSTODIAN/2ND SHIFT/CPS**
Approve Darren Hayes as the 2nd shift custodian at CPS for 8 hours per day to be paid per the negotiated agreement effective March 2, 2023.

6. **ATHLETIC VOLUTEERS**

Approve the following as athletic volunteers on an as needed basis **pending the appropriate paperwork.**

| | | |
|-----------------|---------------|------------|
| Pete Messer | Aaron Mathews | Lee Stoner |
| Jason Kenworthy | Karen Goggin | |

7. **SUBSTITUTE COOK**

Approve the following as a substitute cook on an as needed basis **pending the appropriate paperwork.**

Nathan Wright (effective 3-3-23)

8. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for the following:

| | |
|------------------|-------------------|
| Jennifer Hickman | May 10-12, 2023 |
| Daniel Seckel | February 16, 2023 |

9. **HEAD MECHANIC/BUS GARAGE**

Approve the following as head mechanic at the bus garage for 8 hours per day, 260 days per year to be paid per the negotiated agreement effective March 20, 2023 pending the paperwork.

Michael McLaughlin

10. **TITLE I/KINDERGARTEN CLASSROOM AIDE/CPS**

Approve the following as a kindergarten classroom aide at CPS for 4.8 hours per day to be paid per the negotiated agreement effective March 14, 2023 pending the appropriate paperwork.

Olivia Perkins

Certified

11. **ATHLETIC SUPPLEMENTAL CONTRACTS**

Approve the following one-year athletic supplemental contracts for the 2022-2023 school year **pending the appropriate paperwork.**

| | |
|----------------|--|
| Mike Birkhimer | Assistant Softball Coach |
| Melissa Haines | Middle School Track Coach (1/3 of 2 stipends) |
| Kevin Gunn | Assistant Girls Track Coach |
| Logan McCort | Middle School Track Coach (1/3 of 2 stipends) |

Motion and Roll Call

Resolution FY2023-074 On a motion by Mr. Evancho and seconded by Mr. Gray, the Board moved to approve item 11.

Roll Call: Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Mr. Miller, abstain, Mr. Peoples, aye, Motion Passed 4-0 and 1 abstention

12. **NURSE/ST BENEDICT’S SCHOOL**

Approve Elizabeth Patterson as the nurse at St. Benedict’s School for up to 27 days per year for 6 hours per day to be paid \$14.80 per hour for the remainder of the 2022-23 school year effective March 1, 2023.

13. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for the following.

| | |
|--------------|-----------------|
| Blake Arnett | April 17, 2023 |
| Kim Kennedy | April 5-6, 2023 |

14. **SUBSTITUTE TEACHER**

Approve the following as a substitute teacher for the 2022-23 school year on an as needed basis **pending the appropriate paperwork.**

Paige Mathews

~~15. **RETIREMENT**~~

~~Approve the retirement of Kevin Gunn teacher at the high school effective at the end of the 2022-2023 school year.~~

16. **ATHLETIC SUPPLEMENTAL CONTRACT**

Approve the following one-year athletic supplemental contract for the 2023-2024 school year **pending the appropriate paperwork.**

| | |
|--------------|---------------|
| Alaina Tharp | Cheer Advisor |
|--------------|---------------|

17. **LIMITED TEACHER CONTRACT**

Approve the following limited one (1) year teacher contract effective 2/23/23 for the remainder of the for the 2022-2023 school year.

Breanna Bailey CIS

18. **CMS CATS CLUB AFTERSCHOOL TEACHER**

Approve Aaron Todd as a teacher for the CATS Club Afterschool program at Cambridge Middle School to be paid \$30 per hour as documented on time sheets and funded by 21st CCLC for the 2022-2023 school year (effective 3/1/2023 - 4/30/2023)

Motion and Roll Call

Resolution FY2023-073 On a motion by Mr. Miller and seconded by Mr. Gray, the Board moved to approve items 1-10; 12-14; 16-18.

Roll Call: Mr. Miller, aye, Mr. Gray, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

I. NEW BUSINESS

J. BOARD RECOMMENDATIONS

1. **RESOLUTION**

Approve the treasurer or designee to competitively bid and complete the procurement process for food service management to begin with the 2023-2024 school year.

2. **RESOLUTION**

WHEREAS, the Board of Education owns personal property, which is located in the City of Cambridge, Guernsey County, Ohio

WHEREAS, this personal property owned by the Board of Education, which exceeds \$10,000 in value, and which is surplus property that is no longer needed for school purposes.

THEREFORE, BE IT RESOLVED by the Board of Education that this personal property shall be sold at public auction, to be held through an online auction after giving at least thirty (30) days' notice by publication in a newspaper of general circulation in the School District. This real personal property shall be sold to the highest bidder for each item offered.

BE IT FURTHER RESOLVED, that the Treasurer or his designee is authorized and directed to take such actions that are necessary to complete this sale of personal property including entering into an Auction Sale Contract with Kaufman Realty & Auctions, LLC.

Motion and Roll Call

Resolution FY2023-075 On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to approve items 1-2.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, aye, Motion Passed 5-0

- 3. Resolution to approve the 2023-2024 Administrative, Administrative Classified and Personal Service Contract Salary Schedules.
- 4. Resolution to approve an amendment to the existing contract for Ed Wright, Treasurer.
- 5. Resolution to approve an amendment to the existing contract for Dave Caldwell, Business Manager.
- 6. Resolution to approve an amendment and contract for Daniel Coffman, Superintendent.

Motion and Roll Call

Resolution FY2023-076 On a motion by Mr. Evancho and seconded by Ms. Kissinger, the Board moved to approve items 3-6.

Roll Call: Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Gray, nay, Mr. Miller, nay, Mr. Peoples, aye, Motion Passed 3-2

K. POLICY CONSIDERATION/ADOPTION

1. POLICIES/ADMINISTRATIVE GUIDELINES

Resolution indicating the first reading of new, revised and deleted policies. Policies are available at the Board Office for review. Policy adoption to occur in a subsequent Board meeting.

| | | | |
|----------|----------|----------|----------|
| #0131.1 | #5460 | #8420 | #9700.01 |
| #2114 | #5610 | #8462 | |
| #2271 | #6325 | #7540.03 | |
| #2412 | #7540.01 | #7540.04 | |
| #3120.09 | #7540.02 | #8300 | |
| #4120.09 | #8120 | #8305 | |
| #5310 | #8400 | #8315 | |

Motion and Roll Call

Resolution FY2023-077 On a motion by Mr. Miller and seconded by Mr. Evancho, the Board moved to approve item 1.

Roll Call: Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

2. **REQUEST EXECUTIVE SESSION**
No 2nd Executive Session

L. NEXT MEETING

DATE: April 13, 2023

TIME: 5:00 p.m.

PLACE: TBD

M. ADJOURNMENT

Motion and Roll Call

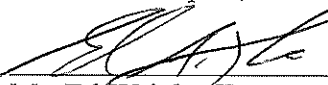
Resolution FY2023-078 On a motion by Ms. Kissinger and seconded by Mr. Evancho, the Board moved to adjourn.

Roll Call: Ms. Kissinger, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

The meeting adjourned at 7:27 p.m.



Mr. Dave Peoples, Board President



Mr. Ed Wright, Treasurer

